**Assignment 1 project management proposal steps draft**

**Project Proposal**

Brainstorm a name for the project/app

Describe the project idea

Describe the problem/challenge that the project will solve

Describe the background/justification of the project

List the project objectives (Measurable, e.g. related to quality, performance, technical)

List the key features to be delivered/not delivered (the scope)

List the key benefit(s) of solving this problem

List the project milestones (These are dates when key tasks are to be completed e.g., requirements ready, release date etc..).

List measurable project success criteria (How will you know the project is completed)

List key stakeholders (who in interested in our project)

Show high level architecture

List the key risks (what might go wrong and its impact)

Describe what’s going to give (if project is going off track)

Estimate High level timeline (timeline)

Estimate High level costs (What is the budget)

List the resources/roles on the project

Describe how changes to the project scope will be handled

Describe what software development life cycle is to be used

Describe how the future development is to be sustained

Conclusion